Launch Automator in your Applications folder

All My Files	Name
iCloud Drive	App Store
AirDrop	🖉 Automator
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Choose Workflow

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Library Media					
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Select Files & Folder and then double-click on Ask for Finder Items - click Allow Multiple Selection

Multiple selection allows you to process more than one file at a time by selecting while holding the shift key down.

Library Media	144 DPI workflow — Edited	Record Step Stop Run
Actions Variables Q. Name V Library Solution Add Grid to PDF Collandar X. Apply Quartz Fill Combine PDF PI Contacts Compress Imag Compress Imag Files & Folders Encrypt PDF Do Fonts Extract Odd & E Internet Extract DDE And	e Constants F Documents Pages pPDF Documents Documents Even Pages Results Options Prompt: Choose a Finder Item: Start at: Desktop Type: Files Results Options	on

Choose PDFs and Apply Quartz Filter to PDF Documents

Choose PDFs on the left and double-click on Apply Quartz Filter to PDF Documents. A prompt will appear. Choose Add.

Library Media		Untitled — Edited
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Choose where you want your new smaller PDFs to be created.

Desktop is the default, press and choose another folder where you want your files created.

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Actions Variables	Q Name	
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Setup the Quartz Filter Settings

Click Advanced options



Duplicate the Reduce File Size Filter

Click on the drop down arrow and choose Duplicate Filter. Give the filter a name - in this case 144 DPI



Press the arrows to the left of the filter to show all of the parameters



Set the parameters for Image Sampling

Starting values are 144 for Resolution and Max 1024. Min is 128 and set Quality to HIGH.



Scroll down and set the Image Compression settings

Set these to JPEG and centered.



Press Command S and save your workflow.

Save your file and then close advance options by clicking on the arrow to the left.



Choose your filter from the popup

NOTE: If your filter is not found, quit and run Automator again and reload your workflow from the File->Open Recent menu.



Choose 144 DPI

Make sure your filter is shown.



You're done! Run your workflow!

Press the Run button on the top right to run your workflow and process your files. When Automator asks you what files to choose, hold down the shift key to select multiple files.

144 DPI workflow	
	Record Step Stop Run
🔻 💺 Ask for Finder Items	×
Prompt: Choose a Finder Item:	
Start at: 🛅 Desktop 🗢	
Type: Files	
Results Options	
Copy Finder Items	×
To: Desktop 🗘 🗆 Replacing existing files	
Results Options	
Apply Quartz Filter to PDF Documents	^
Filter: 144 DPI	
Lorem ipsum Lorem ipsum	
Advanced options	
Results Options	

Choose your files and process!

Use the shift key and select files and press choose. Your files will be saved in the folder you chose in the Copy Finder Items step.

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